



BOAT PARKING APPLICATION FORM

Date: day of 20.....

All members who are storing or parking any type of craft anywhere on KYC premises are required to make application for boat parking on an annual basis to enable management of this facility for the benefit of all members. Craft include kayaks, surf skis, sail and paddle boards of all description, sailing and rowing dinghies, tenders, trailers etc.

Surname		First name	
Postal address for Invoice			
Email address		KYC Account no.	
Telephone - Home (+27)		Cell (+27)	

Boat	Type		KYC boat number	
	Colour		Length m	Beam m
Trailer	Type		Registration no.	
	Length m		Contact details painted on trailer	

Boat parking fees 2017/2018

Category		Fee *	Category		Fee *
A	Dinghy open Jnr member	R250	F	Sailboard	R530
B	Dinghy covered Jnr member	R500	G	Paddle Ski	R370
C	Dinghy/Cat/Tender open	R500	H	Tender on floating jetty	R800
D	Dinghy/Cat/Tender covered	R800	I	Boat/Trailer in trailer park	R900
E	Canoe	R140	J	Boat/Trailer in trailer park – for visitors /country members (<i>per month</i>)	R175

* Fees are per annum unless otherwise stated

Payments with your **Membership Number + 'boat parking' as a reference** must be made to **KYC FNB Knysna, Branch code 210214, Account No 62288441464**

INDEMNITY

I the undersigned, being the owner of said vessel/trailer as above do hereby indemnify the Knysna Yacht Club against any claim arising from damage or loss from any cause whatsoever to vessel/trailer as above. I furthermore acknowledge acceptance of and agree to abide by the Conditions of Boat Parking at Knysna Yacht Club.

SIGNATURE:

WITNESS 1:

For Office Use:				
INV. NO:	RECEIPT NO:.....	CHQ/CASH/EFT	DATE:	ADMIN <input type="text"/>

Boat parking allocation and Management procedure

1. Member completes boat parking application form, available from the website as a download or hard copy obtainable from the Club Secretary, indicating the type of parking required.
2. Completed form to be handed to Club Secretary or Administrator (if received by the Administrator, Administrator to hand form to Club Secretary at first available opportunity).
3. Club Secretary to allocate KYC number to the boat if not already numbered. KYC Number control sheet to be updated. Note of issue of KYC number, including the KYC number and member to whom issued, to be sent to Administrator to invoice at going rate.
4. Club Secretary, in conjunction with the KYC Bosun, to establish if the required Boat parking is available.

If required Boat Parking is not available, Club Secretary to establish, in conjunction with the Club Bosun, if there is any other boat parking available.

If no parking available or alternative not suitable Club Secretary to retain application pending the required boat parking becoming available, and advise the member accordingly. Member to be advised that the boat may not be left on Club premises until such time as parking is allocated and paid for.
5. Club Secretary to contact member and advise availability and discuss alternative if necessary.
6. If boat Parking is available Club Secretary to note KYC boat and parking bay numbers on the application form and forward original form to Administrator to facilitate invoicing.
7. Administrator to raise invoice and send to member. Invoice number and date of invoice to be inserted on the application form and the form returned to Club Secretary.
8. Application form to be retained by Club Secretary as permanent record.
9. Club Secretary to confirm to Club Bosun that boat parking as allocated, subject to payment, has been finalised.
10. Administrator to advise Club Secretary when required annual boat parking fee is received.
11. Club Secretary to advise member of boat parking allocated and issue Boat Parking disc to member for the current year.
12. Club Secretary to update boat parking schedule and plan.
13. Club Secretary to place copy of revised boat parking plan on the notice board.
14. Club Secretary to file updated boat parking schedule and plan in Bosun's file.
15. Club Bosun and KYC ground staff to monitor boat parking on an ongoing basis.
16. Club Bosun to undertake a monthly audit of boat parking ensuring that the boat parking schedule and plan are up to date.
17. Club Bosun in conjunction with Club Secretary to establish reason for any discrepancy and resolve.
18. The member responsible for any boat on KYC premises which does not display a current year parking sticker and KYC number to be notified in writing, by the Club Secretary, as advised by the KYC Bosun, that the boat will be moved to the trailer park following a period of 7 (seven) days should the situation not be rectified.
19. Club Bosun to provide a monthly report to the Sailing Secretary with copy to the Vice Commodore for tabling at the respective monthly meetings.

Notes:

1. Boat parking is allocated on a strictly first come basis.
2. Boat parking allocated to a member attaches to that member and is not transferrable in the event of change of ownership of craft. Change of ownership of boat means new application and allocated on a first come first served basis
3. Trailers are not permitted to be parked within the confines of the club and must be stored in the trailer park.
4. Keelboats and other boats (excluding catamarans) which utilise a road trailer as a launching dolly may be allocated parking if available. Only 4 possible parking bays are available for keelboats and boats on road trailer / dolly within the confines of the KYC premises in the immediate vicinity of the club.
5. Boat parking fees are not levied pro-rata and are a fixed amount irrespective of when parking is allocated or given up.

BY-LAW NUMBER 4 - BOAT AND TRAILER PARKING

General

1. KYC has five designated areas for the parking of boats and trailers. These areas are as follows:
 - 1.1. The grassed area on the causeway leading to the club house;
 - 1.2. The grassed area directly in front of the covered sheds;
 - 1.3. The covered area;
 - 1.4. The Junior covered area; and
 - 1.5. The Trailer Park adjacent to the parking area behind Tait Marine.
 - 1.6. Moorings?
2. The provision and allocation of boat parking within the various areas of KYC is to facilitate sailing, it is not a right and allocation will be made on a first-come first-served basis. Other than the area described in 1.4 above these areas are not storage areas.
3. Members are allocated boat parking on an annual basis and application for reallocation of boat parking is required annually Timelines and who allocates.
4. Annual boat parking bays in the areas as described in 1.1, 1.2, 1.3 and 1.4 above will not be allocated to Country Members.
5. All boats (including canoes) parked on KYC premises shall display a KYC registration number, a current KYC parking disc, and shall be registered with the Secretary, excepting that visiting members' dinghies and/or canoes require only registration and a current year KYC parking disc.
6. KYC reserves the right to make changes to the allocated boat parking within the respective areas, at any time; such changes will be notified to the relative member providing the member with details of the new parking bay/site allocated.
7. To the extent that any craft is not used, following the giving of due notice to the respective Member, management shall have the right to remove such craft and relocate it to the trailer park notwithstanding that payment has been received for an allocated site/bay within the confines of the areas in clause 1.1, 1.2, 1.3 and 1.4 above,
8. Any boat parked in the areas as described in 1.1, 1.2, 1.3 and 1.4, 1.6 above which does not display the current year's boat-parking disc will be removed from the relative area and transferred to the Trailer Park. None of KYC, its employees and/or office bearers shall bear any responsibility for the safety of the boat during such move or thereafter.
9. Boats not registered with the Secretary and/or in respect of which an annual boat parking application from has not been received, notwithstanding that a payment may have been received, shall be deemed to be abandoned and shall be disposed of by auction or other means.
10. Boat parking is not transferrable in the event of change of ownership of craft the new owner is required to make application for boat parking.
11. The onus is on the owner to ensure that his boat and equipment are properly secured against weather, damage and/or theft.
12. All mono-hulls must be parked on dollies – not directly on the grass.
13. Keelboats and other boats (excluding catamarans) which utilize a road trailer as a launching dolly may be allocated parking if available.
14. No trailers may be left in demarcated car parking bays in the car park.
15. Trailers are not permitted to be parked within the confines of the Club and must be parked in the trailer park.

16. No trailers may be parked overnight on club grounds or the waterfront walk-way, except with the permission of the management. Permission will only be given in exceptional circumstances, at the management's discretion.
17. All trailers must be marked with owner's name, address and contact number/s.
18. No boat may be parked other than in its allocated space.
19. The grass rigging areas are to be kept free of parked boats.
20. No vehicles, including trailers, shall be parked on the grass, in the boat parking area or in any area demarcated by a red/white line.
21. Boats, trailers, accessories and personal belongings are the sole responsibility of the member and none of KYC, its employees or Office Bearers shall be held responsible for and loss or damage to property left on KYC premises whether a fee is paid to KYC for such items to be left on premises under the control of KYC or not.

Fees

22. The owners of all boats parked on or using the KYC premises shall pay for parking.
23. Following application for boat parking, visiting and Country members may be allocated temporary parking in the boat parking areas as described in 1.1, 1.2, 1.3 and 1.4 above if available or annual parking in The Trailer Park on payment of the prescribed fee. Parking fees, and any discount to be applied will be determined annually at the same time as membership subscriptions for the ensuing year are considered.
 - 23.1. The annual fee determined in respect of for each of the areas described in XX above and invoiced done shall apply for the year or part thereof. Pro-rata fees will not apply.
 - 23.2. Boat parking fees are subject to a discount, the quantum of which shall be determined based on utilization of the respective craft, having due regard to the sailing records maintained by the club (Adjudicated Annually by the Sailing Secretary).
 - 23.3. Utilization shall be evidenced by the entry of the respective boat in club events and/or entries in the register maintained in the foyer of Asches for recording of casual sailing.
24. Visiting keelboats whose skipper and crew have temporary visitor membership and pay a mooring fee and who may have dinghies tied to floating jetties are not required to pay a boat parking fee Boat parking spaces are allocated by the Secretary annually, preference being given to early payers and to regular users of boats.